



Target Move-In System

On the *Inbound Freight Delivery Schedule* and *MOVE-IN: Floor Plans*, locate the hall and booth space in which you will be exhibiting. (Please note that the target floor plan may not represent your actual booth configuration; it is intended to depict your area of the hall only.) You will find your booth color-keyed to a specific date and time. Each exhibitor is assigned a target freight check-in time for direct freight as well as a time when freight offloading will begin.

- If you ship advance to the **T3 Expo warehouse**, your freight will be in your booth at your assigned target date/time.
- If you are shipping directly to the **Javits Center**, determine your target delivery date/time and driver check-in time by referring to the *Inbound Freight Delivery Schedule* and *MOVE-IN: Floor Plans*.
- If you miss your target date/time, your vehicle will not be unloaded until all on-target vehicles have been unloaded regardless of when your vehicle checked-in at the marshalling yard.
- If your driver arrives prior to your target date/time, the shipment will not be accepted.
- If you plan to **hand carry** your merchandise into the Javits Center, you will have exhibit hall access based on the assigned target date and time for your area. Be sure to review the strict *Hand Carrying Guidelines* outlined in the *Freight Handling, Move-In & Out* section of this *Exhibitor Kit*.
- If you have any questions about the color-coded target floor plan or the target move-in system, please call T3 Expo at 888.698.3397.

Show Management reserves the right to have any exhibit installed at the exhibitor's expense, if installation has not commenced by 4:00 p.m. on Friday, February 28, 2025.

All shipments (display and product) must be in the exhibit space and unpacked with crates ready for storage by 6:00 p.m. on Friday, February 28, 2025. All cartons, crates, packing materials, etc., that are necessary for repacking must be labeled with 'EMPTY' stickers and removed from the show floor. All unwanted containers and refuse should be placed in the aisle directly in front of the exhibit for housekeeping removal.